



VALLEY BROOK

OUTREACH BAPTIST CHURCH
Building lives, relationships and communities

Curtis L. Johnson, Senior Pastor

8323 Augusta Rd. Pelzer, SC 29669
(864) 243-9305 Fax: (864) 243-9353

Van/Bus Request Form

**Today's
Date:**

- Request should be submitted at least 4 weeks in advance
- Only authorized drivers are allowed to drive the church vehicles

Type of Request *(please check all that applies)*

Van Bus

Event Sponsor:		Ministry Name:	
		Contact Name:	
		Contact #:	Email Address:
		Event:	Type:
Departure:		<input type="checkbox"/> Sun <input type="checkbox"/> Mon <input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat <i>Month/ Date/ Year</i>	
	Departure Time/ Location	Time: <input type="checkbox"/> AM <input type="checkbox"/> PM	Location <i>(please provide details for "other")</i> <input type="checkbox"/> Sherman Center <input type="checkbox"/> Other
Return:		<input type="checkbox"/> Tue <input type="checkbox"/> Wed <input type="checkbox"/> Thu <input type="checkbox"/> Fri <input type="checkbox"/> Sat <i>Month/ Date/ Year</i>	
	Return Time/ Location	Time: <input type="checkbox"/> AM <input type="checkbox"/> PM	Location <i>(please provide details for "other")</i> <input type="checkbox"/> Sherman Center <input type="checkbox"/> Other
Driver Information		Do you have an authorized driver in your ministry? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, name:
Authorization (Office use only)			
<input type="checkbox"/> Approved <input type="checkbox"/> Denied		Driver 1:	
		Driver 2:	
Trustee Signature:		Planning Committee Comments:	
Processor Signature:			